



County Hall  
Cardiff  
CF10 4UW  
Tel: (029) 2087 2000  
  
Neuadd y Sir  
Caerdydd  
CF10 4UW  
Ffôn: (029) 2087 2000

## AGENDA

<b>Committee</b>	LICENSING SUB COMMITTEE
<b>Date and Time of Meeting</b>	WEDNESDAY, 28 JUNE 2023, 10.00 AM
<b>Venue</b>	COMMITTEE ROOM 4, COUNTY HALL
<b>Membership</b>	Councillor Michael (Chair) Councillors Jenkins and Palmer

### 1 **Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

### 2 **Application for the Grant of a Premises Licence - Lyndon Social Club, Clare Road, Grangetown (Pages 3 - 34)**

### 3 **Application for the Variation of a Premises Licence - Greek Village, Caroline Street (Pages 35 - 56)**

### 4 **Urgent Items (if any)**

**Davina Fiore**  
**Director Governance & Legal Services**

Date: Thursday, 22 June 2023

Contact: Graham Porter,  
02920 873401, [g.porter@cardiff.gov.uk](mailto:g.porter@cardiff.gov.uk)

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This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

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CARDIFF COUNCIL  
CYNGOR CAERDYDD

Agenda Item CO.

LICENSING SUB-COMMITTEE: 28 June 2023

Report of the Head of Regulatory Services

Application for Premises Licence - Grant

Application No: 086124

Name of Premises: The Lyndon Social Club & Institute, 109-111 Clare Road, Grangetown, Cardiff, CF11 6QR

Ward: Grangetown

1. Application

1.1 An application for the Grant of a Premises Licence has been received from Rachel L Fitzgerald in respect of The Lyndon Social Club & Institute, 109-111 Clare Road, Grangetown, Cardiff, CF11 6QR.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

- (i) The sale by retail of alcohol for consumption on and off the premises.
- (ii) The provision regulated entertainment in the form of films (indoors), live music (indoors), recorded music (indoors) and anything of a similar description (indoors)
- (iii) The provision of late night refreshment (indoors and outdoors).

(2) Description of Premises (as stated by applicant):

“The club consists of: Two floors

Ground floor:

Main entrance/exit onto Clare Road. An open plan room which consists of a bar, a catering kitchen with dumb waiter, with fixed and moveable seating along with folding wall mounted seating. It also benefits from a raised fixed seating area. Both male and female toilets. An outside smoking area. A side entrance/exit into Universal Street and an emergency exit at the rear into an accessible alleyway. There are 7 sets of emergency lighting and 4 fire extinguishers.

First floor:

Access is gained by way of a staircase leading from the ground floor. An open plan room which consists of a bar and dumb waiter, with fixed seating throughout. Both male and female toilets. There is an emergency exit leading to staircases to the ground floor smoking area and to the roof space. There are 3 sets of emergency lighting and 2 fire extinguishers.

There is also a residential flat which is accessible from the first floor, which is not part of the application for a premises licence.

As the premises has the benefit of a catering kitchen the applicant intends being able to offer food from the opening hour up until 1 hour before the time for closure, should, as and when demand warrants.

- (3) Unless otherwise indicated the premises may be open to the public during the following hours and for any hours consequential to the non-standard timings:

Sunday to Thursday: 08:00 to 01:00 hours  
Friday and Saturday: 08:00 to 02:00 hours  
Maundy Thursday: 08:00 to 02:00 hours  
Sunday preceding Bank Holiday: 08:00 to 02:00 hours  
Christmas Eve: an additional hour  
New Years Eve: 08:00 until the start of permitted hours on New Year's Day

- (4) To provide licensable activities during the following hours:

- (i) The sale by retail of alcohol for consumption on and off the premises:

Sunday to Thursday: 08:00 to 00:30 hours  
Friday and Saturday: 08:00 to 01:30 hours  
Maundy Thursday: 08:00 to 01:30 hours  
Sunday preceding Bank Holiday: 08:00 to 01:30 hours  
Christmas Eve: an additional hour  
New Years Eve: 08:00 until the start of permitted hours on New Year's Day

- (ii) The provision of regulated entertainment in the form of films (indoors), live music (indoors), recorded music (indoors) and anything of a similar description (indoors):

Sunday to Thursday: 08:00 to 00:30 hours  
Friday and Saturday: 08:00 to 01:30 hours  
Maundy Thursday: 08:00 to 01:30 hours  
Sunday preceding Bank Holiday: 08:00 to 01:30 hours  
Christmas Eve: an additional hour  
New Years Eve: 08:00 until the start of permitted hours on New Year's Day

- (iii) The provision of regulated entertainment in the form of films (indoors) and anything of a similar description (indoors):

Sunday to Thursday: 23:00 to 00:30 hours  
Friday and Saturday: 23:00 to 01:30 hours  
Maundy Thursday: 23:00 to 01:30 hours  
Sunday preceding Bank Holiday: 23:00 to 01:30 hours  
Christmas Eve: an additional hour  
New Years Eve: 23:00 until the start of permitted hours on New Year's Day

- (iv) The provision of late night refreshment (indoors).

Sunday to Thursday: 23:00 to 00:30 hours  
Friday and Saturday: 23:00 to 01:30 hours  
Maundy Thursday: 23:00 to 01:30 hours  
Sunday preceding Bank Holiday: 23:00 to 01:30 hours  
Christmas Eve: an additional hour  
New Years Eve: 23:00 until the start of permitted hours on New Year's Day

1.3 A site map showing the premises and the plan of the premises submitted with the application can be found in **Appendix A**.

## **Promotion of Licensing Objectives**

2.1 The additional conditions proposed by the applicant to meet the licensing objectives are attached to the report and can be found in **Appendix B**.

## **Additional Documents**

3.1 Copies of the additional documents submitted with the application can be found in **Appendix C**. These are:

- a) The club constitution
- b) The membership application form

## **Relevant Representations**

4.1 A representation has been received from South Wales Police. A copy of the representation can be found in **Appendix D**.

4.2 A representation has been received from Neighbourhood Services (Pollution). A copy of the representation and subsequent agreement can be found in **Appendix E**.

4.3 A representation has been received from a local resident. This can be found in **Appendix F**.

## **Legal Considerations**

5.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives, which are:

Prevention of crime and disorder  
Public Safety  
Prevention of Public Nuisance  
Protection of Children from Harm

5.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.
- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

5.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

## **Issues for Discussion**

6.1 The application should be determined and the appropriateness of any conditions on the licence need to be discussed.

# **APPENDIX A**

## **Site Map & Plan**



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CHIEF EXECUTIVE

Neuadd y Sir, Glanfa'r Iwerydd  
CAERDYDD CF10 4UW  
Tel: 029 20872088

County Hall, Atlantic Wharf  
CARDIFF CF10 4UW  
Tel: 029 20872087

**Cyngor Caerdydd**

**Cardiff Council**



**Title**

Scale: 1:1250

Date: 12/6/2023 at 15:23 PM

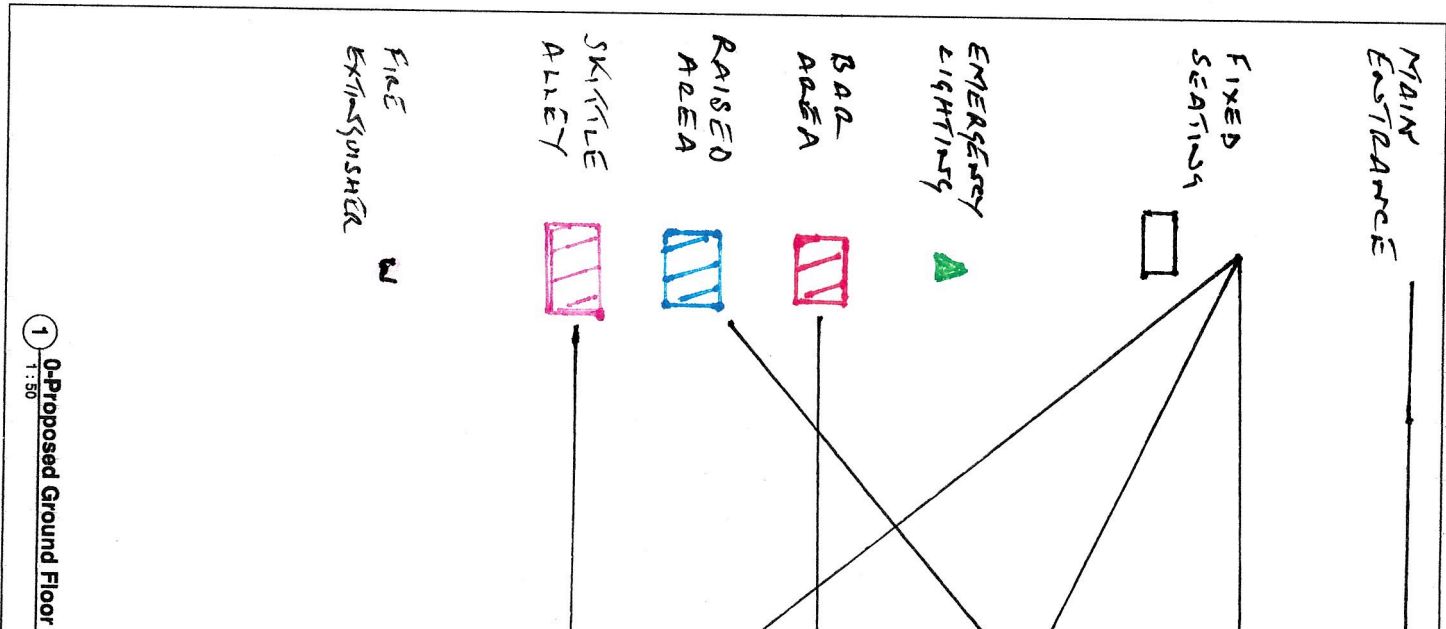
Coordinates:

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This copy is produced specifically to supply County Council information NO further copies may be made.

**Ordnance Survey 100023376 (2014).**

CARE ROAD



1 0-Proposed Ground Floor 1:50

MOVABLE TABLES + SEATING

SIDE ENTRANCE UNIVERSAL ST

FOLDING WALL PARTITION TABLES + SEATING

FACE EXIT TO REAR OF BUILDING

**DRAFT**

Rev	Description	Date

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CODE	SUITABILITY DESCRIPTION												
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**PROJECT**  
Lyndon Social Club

**TITLE**  
Proposed Ground Floor

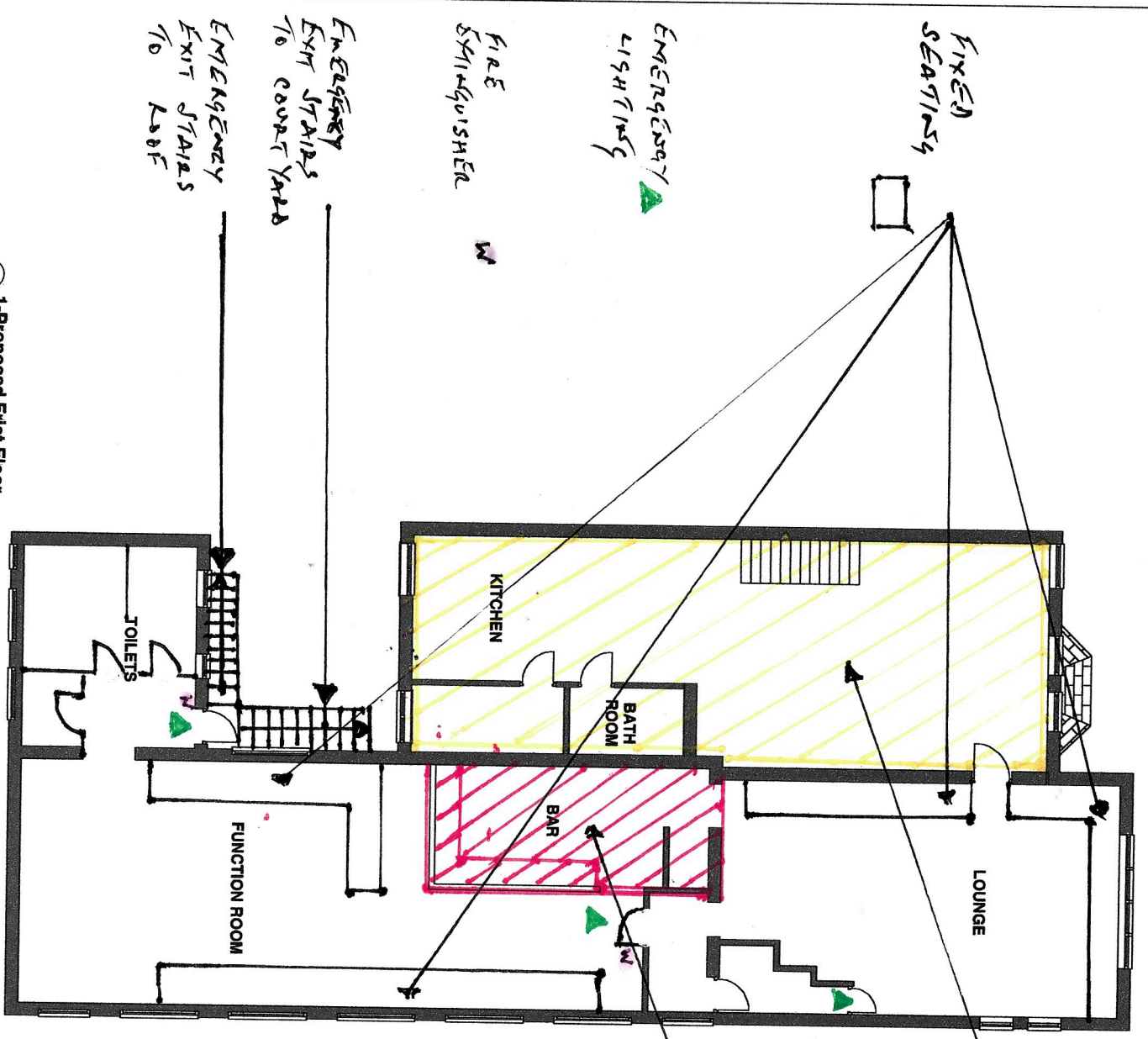
**CLIENT**  
Mr S R Patel

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>DATE</th> <th>BY</th> <th>REVISION</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	DATE	BY	REVISION							<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>DATE</th> <th>BY</th> <th>REVISION</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	DATE	BY	REVISION						
DATE	BY	REVISION																	
DATE	BY	REVISION																	

SCALE: 1:50  
DRAWING NUMBER: A105



CLARE ROAD



PRIVATE FLAT

BAR AREA

1-Proposed First Floor  
1:50

Rev	Description	Date

**DRAFT**

PROJECT	Lyndon Social Club
TITLE	Proposed First Floor
CLIENT	Mr S R Patel
DRAWN BY	Author
CHECKED BY	Checker
DATE	12/2/21
SCALE @ A1	PROJECT NUMBER
1:50	Project Number
DRAWING NUMBER	REV
A106	

# **APPENDIX B**

## **Operating Schedule**

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The maximum number of persons that may be accommodated at any time in the premises shall be:

Upstairs Function Room: 150,

Downstairs area 230,

TOTAL: 380

Maximum permitted numbers to be adhered to.

All guests to be signed in by a full member or a premises official. A ledger or suitable recording system to be kept of all guests signed into the club. A full list of all members will be kept at the premises and will be produced to South Wales Police or an authorised officer of the City of Cardiff Council upon reasonable request.

All staff and management at the premises, shall be fully conversant with the conditions contained within the Premises Licence

b) The prevention of crime and disorder

A CCTV system to be installed to an agreed standard as approved by South Wales Police and maintained and operated at all times. The system will cover all internal areas of the premises where members and guests have access, including all entrances and exits excluding toilets. The images will be kept for a minimum period of 31 days. The images will be produced to South Wales Police or an Authorised Officer of the City of Cardiff Council in a readily playable format immediately upon request when the premises are open and at all other times, as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

An incident book shall be kept at the premises and maintained on site at all times. It shall be made available on request to an authorised officer of the local authority or member of police staff which record the following:

- i) All crimes reported to the venue
- ii) All ejections of patrons
- iii) Any complaints received (of a Criminal or Licensing nature)
- iv) Any incidents of disorder
- (v) Seizures of drugs or offensive weapons
- (vi) Any faults in the CCTV system

A sign will be displayed at the entrance and the toilets of the premises advising of zero tolerance of drugs.

c) Public safety

The venue shall comply with Health & Safety legislation and measures shall be in place, following risk assessment, to ensure the health and safety risks to members, guests, employees and others whilst on the premises are controlled.

Fire risk assessments will be conducted at the premises and fire fighting and fire safety equipment such as signage and emergency lighting shall be regularly maintained.

d) The prevention of public nuisance

Prominent clear and legible notices will be displayed at all exits requesting that patrons respect the needs of nearby residents and to leave the premises and area quietly.

***Continued from previous page...***

All doors and windows must be kept closed from 22:00, when music is being played except for those doors which allow access/egress to the premises.

e) The protection of children from harm

The premises will operate the 'Challenge 25 Policy.

This policy will be brought to customers' attention through point of sale material at the bar area, including the display of appropriate signage. The only forms of identification recognised are photographic identification, such as driving licence, passport, military identification or proof of age cards bearing the PASS hologram.

Children are only permitted in the club if they are accompanied by an adult. Children under the age of 12, shall not remain on the premises after 19:00 hours. Children and young persons under 18 shall not remain on the premises after 21:00 daily.

Those persons under 18 attending privately booked functions must be accompanied by an adult at all times and must vacate the premises no later than 24:00

Individuals aged 16 and over will be permitted to work on the premises.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

# **APPENDIX C**

## **Additional Documents**

# CONSTITUTION OF : The “ Lyndon Social Club & Institute”

ADOPTED ON:..... [Day/Month/Year] .....

## 1 Name

The name of the Club shall be: The Lyndon Social Club and Institute

## 2 Aims

The aims of the Club shall be to: provide the facilities and amenities of a private club, run on commercial principles, for the purpose of facilitating the social interaction and intercourse of persons.

## 3 Powers

In order to achieve its aims the Club may:

- a. Raise money
- b. Open bank accounts
- c. Take out insurance
- d. Employ staff
- e. Acquire and manage buildings
- f. Organise courses and events
- g. Work with other groups and exchange information
- h. Do anything that is lawful which will help it to fulfil its aims

## 4 Membership

(a) Membership of the Club shall be open to any person over **18** or any organisation living or located in the Cardiff area who is interested in helping the Club to achieve its aims, willing to abide by the rules of the Group and willing to pay any subscription agreed by the Management Committee.

(b) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.

(c) Every individual member and each organisation shall have one vote at General Meetings.

(d) The membership of any member may be terminated for good reason by the

Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.

(e) Each member organisation shall appoint a representative to attend meetings of the Club and notify the Group's Secretary of that person's name.

## 5 Duties of the Officers

**(a) The duties of the Chairperson are to:**

- chair meetings of the Committee and the Club
- represent the Club at functions/meetings that the Club has been invited to
- act as spokesperson for the Club when necessary

**(b) The duties of the Secretary are to:**

- take and keep minutes of meetings
- prepare the agenda for meetings of the Committee and the Club in consultation with the Chairperson
- maintain the membership list
- deal with correspondence
- collect and circulate any relevant information within the Club

**(c) The duties of the Treasurer are to:**

- supervise the financial affairs of the Club

## 6 Annual General Meeting

(a) The Group shall hold an Annual General Meeting (A.G.M.) in the month of **XXXXXXXXXX**.

(b) All members shall be given at least fourteen days' notice of the A.G.M. and shall be entitled to attend and vote. The quorum for an AGM shall be **50** members.

(c) The business of the A.G.M. shall include:

- (i) receiving a report from the Chairperson on the Club`s activities over the year
- (ii) receiving a report from the Treasurer on the finances of the Club.
- (iii) electing a new Management Committee and
- (iv) considering any other matter as may be decided.

## 7 Special General Meeting

A Special General Meeting may be called by the Management Committee or by any **30** members to discuss an urgent matter. The Secretary shall give all members fourteen days` notice of any Special General Meeting together with notice of the business to be discussed. All members shall be entitled to attend and vote.

## 8 Alterations to the Constitution

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

## 9 Dissolution

The Club may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given to another Club with similar aims.

**This constitution was adopted at a general meeting of the Club on  
XXXXXXXXXXXXXXXXXXXXXXXXXX[date]**

**Signed by:**

Chairperson: .....

Secretary: .....

Treasurer: .....

***Other Committee members:***



The Lyndon Social Club and Institute

109-111 Clare Rd, Grangetown, Cardiff. CF11 6QR.

Dear Sir/Madam

Please complete the application form below ensuring you obtain a **proposer** and a **second** who are members of this club to sign on your behalf. Once your form is completed, please detach and return it to the staff at the club with your payment of £20. We will also need a passport style photo of yourself which you can e-mail to us at **sashpatel6@gmail.com** or have it taken by one of the staff when you pay the membership fee.

By signing your application, you are allowing the management to display your details in the club for a period of not less than **3** days. **Any incorrect applications will be returned.**

When your membership card is ready you will be invited to attend to collect your card from the club.

*All applicants must be 18 years or over. Any person on a Pubwatch ban or currently suspended from this or any other licensed premises in or around the vicinity of the club will not be accepted for membership.*

.....

The Lyndon Social Club and Institute

Name: .....

Address: .....

.....

.....

Post code: .....

**From personal knowledge I agree to:**

Propose: ..... Signature: .....

Second: ..... Signature: .....

Applicants signature: ..... Date: .....

Checked by: ..... Date:..... Paid:.....

# **APPENDIX D**

## **South Wales Police Representation**

## Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

**From:**  
**Sent:** 02 June 2023 12:23  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Lyndon Club Premise Licence  
**Attachments:** The Lyndon Club copy endorsed.docx

**\*\*\* Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

**Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddyliwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. \*\*\***

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good afternoon,

Please find attached the signed Premise Licence Application with conditions relating to the Lyndon Club, Clare Road, Cardiff. If you have any further questions please do not hesitate to contact me.

Kind regards



**Adran Drwyddedu** | licensing Department

Eastern BCU - *URS Y Dwyrain*  
South Wales Police - *Heddlu De Cymru*



### Ymateb nad yw'n Argyfwng\ Non-Emergency Response

Oes angen i chi siarad â'r heddlu ond nid oes angen ymateb brys arnoch? Gallwch roi gwybod am fater drwy ein gwefan <https://www.south-wales.police.uk>, anfon neges breifat atom drwy gyfrif Facebook neu Twitter swyddogol Heddlu De Cymru, neu ffonio 101. Gallwch ddefnyddio 101 i roi gwybod am achosion nad ydynt yn rhai brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to the police but don't require an emergency response? You can make a report via our website <https://www.south-wales.police.uk>, send us a private message via an official South Wales Police Facebook or Twitter account, or call 101. 101 can be used to report a non-emergency to any force in Wales and England. In an emergency always dial 999.

**URhS Caerdydd a'r Fro**  
Gorsaf Heddlu Bae Caerdydd,  
Stryd James, Bae,  
Caerdydd CF10 5EW  
Teliffon: 01656 869211  
Mewn argyfwng ffoniwch **999**  
Fel arall, ffoniwch **101**  
Gwefan: [www.heddlu-de-cymru.police.uk](http://www.heddlu-de-cymru.police.uk)

**Cardiff & Vale BCU**  
Cardiff Bay Police Station,  
James Street, Cardiff Bay  
CF10 5EW  
Telephone: 01656 869211  
In an emergency always dial **999**  
for non-emergencies dial **101**  
Website: [www.south-wales.police.uk](http://www.south-wales.police.uk)

SWYDDOGOL - OFFICIAL

**Licensing Department,  
Cardiff Bay Police Station,  
James Street,  
Cardiff,  
CF10 5EW.**

**1<sup>st</sup> June 2023**

**The Lyndon Club  
109-111 Clare Road,  
Grangetown,  
Cardiff.  
CF11 6QR.**

**APPLICATION FOR A PREMISES LICENCE UNDER THE LICENSING ACT 2003.**

**“THE LYNDON CLUB, 109-111 CLARE ROAD, GRANGETOWN, CARDIFF. CF11 6QR”**

I have caused enquiries into this application and make the following representation that I wish to be considered when deciding on the licensable activity and conditions for this licence.

You as the applicant have applied for a premises licence for a Social Club within the Grangetown area of Cardiff. The premises had a previous licence in place but it has since been surrendered.

Your application is to allow the provision of Films, provision of live music, provision of recorded music, late night refreshments and the supply of alcohol on and off the premises.

The premises consists of two floors.

**Ground floor:**

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi. South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



Main entrance / exit onto Clare Road. An open plan room which consists of a bar, a catering kitchen with dumb waiter, with fixed and moveable seating along with folding wall mounted seating. It also benefits from a raised fixed seating area. Both male and female toilets. An outside smoking area, a side entrance / exit onto Universal Street and an emergency exit at the rear into an accessible alleyway. There are 7 sets of emergency lighting and 4 fire extinguishers.

**First floor:**

Access is gained by way of a staircase leading from the ground floor. An open plan room which consists of a bar and dumb waiter, with fixed seating throughout. Both male and female toilets. There is an emergency exit leading to staircases to the ground floor smoking area and to the roof space. There are 3 sets of emergency lighting and 2 fire extinguishers. There is also a residential flat which is accessible from the first floor, which is not part of the application for a premises licence.

As the premises has the benefit of a catering kitchen the applicant intends being able to offer food from the opening hour up until 1 hour before the time for closure, should as and when demand warrants.

**Requested Opening times of the premise:**

Sunday to Thursday 08:00 – 01:00 hours

Friday and Saturday 08:00 – 02:00 hours

**Requested hours for the supply of alcohol on and off the premises:**

Sunday to Thursday 08:00 – 00:30 hours

Friday and Saturday 08:00 – 01:30 hours

**Measures offered by yourself in support of the application:**

**General:**

1. The maximum number of persons that may be accommodated at any time in the premises shall be:

Upstairs Function Room 150,

Downstairs area 230,

Total 380

Maximum permitted numbers to be adhered to.



2. All guests must be signed in by a full member of a premises official. A ledger or suitable recording system to be kept of all guests signed into the club. A full list of all members will be kept at the premises and will be produced to South Wales Police or an authorised officer of the City of Cardiff Council upon reasonable request.
3. All staff and management at the premises, shall be fully conversant with the conditions contained within the premises.

#### **Prevention of Public Nuisance:**

4. Prominent clear and legible notices will be displayed at all exits requesting that patrons respect the needs of nearby residents and to leave the premises and area quietly.
5. All doors and windows must be kept closed from 22:00, when music is being played except for those doors which allow access/egress to the premises.

#### **Prevention of Crime and Disorder:**

6. A CCTV system to be installed to an agreed standard as approved by South Wales Police and maintained and operated at all times. The system will cover all internal areas of the premises where members and guests have access, including all entrances and exits excluding toilets. The images will be kept for a minimum period of 31 days. The images will be produced to South Wales Police or an Authorised Officer of the City of Cardiff Council in a readily playable format immediately upon request when the premises is open and at all other times, as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.
7. An incident book shall be kept at the premises and maintained on site at all times. It shall be made available on request to an authorised officer of the local authority or member of police staff which record the following;
  - i) All crimes reported to the venue
  - ii) All ejections of patrons
  - iii) Any complaints received (of a criminal or licensing nature)
  - iv) Any incidents of disorder
  - v) Seizures of drugs or offensive weapons



- vi) Any faults in the CCTV system

A sign will be displayed at the entrance and the toilets of the premises advising of zero tolerance of drugs.

**Protection of children from harm:**

- 8. The premises will operate the Challenge 25 policy

9. This policy will be brought to customers attention through point of sale material at the bar area, including the display of appropriate signage. The only forms of identification recognised are photographic identification, such as driving licence, passport, military identification or proof of age cards bearing the PASS hologram.

10. Children are only permitted in the club if they are accompanied by an adult. Children under the age of 12, shall not remain on the premises after 19:00 hours. Children and young persons under 18 shall not remain on the premises after 21:00 daily.

11. Those persons under 18 attending privately booked functions must be accompanied by an adult at all times and must vacate the premises no later than 24:00

12. Individuals aged 16 and over will be permitted to work on the premises.

**Public Safety:**

13. The venue shall comply with Health & Safety legislation and measures shall be in place, following risk assessment, to ensure the health and safety risks to members, guests, employees and others whilst on the premises are controlled.

14. Fire risk assessments will be conducted at the premises and fire fighting and fire safety equipment such as signage and emergency lighting shall be regularly maintained.



## CONCLUSION

The following conditions have been put forward by the applicant, however the model wording used by South Wales Police are as follows;

### Condition 6 to read:

A CCTV system shall be installed to an agreed standard as approved by South Wales Police and it shall be maintained and operated at all times when the premises are open to the public. The system will cover all areas of the premises where the public have access (excluding toilets) including all entrances and exits and any external areas associated with the premises. The images will be kept for a minimum of 31 days and shall be produced to a police employee in a readily playable format immediately upon request when the premises are open to the public and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

### Condition 7 to read:

An incident book shall be kept at the premises and maintained on site at all times. It shall be made available on request to an authorised officer of the local authority or member of police staff which record the following;

- i) All crimes reported to the venue
- ii) All ejections of patrons
- iii) Any complaints received (of a criminal or licensing nature)
- iv) Any incidents of disorder
- v) Any visit by representatives of a relevant authority or emergency service
- vi) Any faults in the CCTV system

Staff will be trained in relation to their responsibility to complete an incident report. Access to incident reports shall be made available to South Wales Police on request.

### Condition 8 to read:

At all times that the premises is operating under this licence, the premises licence holder shall ensure that its staff operate a challenge 25 policy (to minimise the risk of alcohol being sold to underage customers). This policy shall provide that before any sale of alcohol any person who appears to be under the age of 25 will be required to produce photo ID in the form of a passport, driving licence, UK Military ID card; PASS (or similar) card to prove he/she is over the age of 18.





Posters advertising the Challenge 25 and proof of age policies shall be displayed in prominent places in the premises. The premises licence holder shall arrange staff training in relation to underage sales.

**South Wales Police wish to object to the grant of this application under the Licensing Objectives;**

**Prevention of Crime and Disorder**

**Prevention of public nuisance**

**Protection of children from harm**

However, should the committee be minded to agree to this application, South Wales Police ask that the following additional conditions are attached to the premise licence.

If you as the applicant are in agreement with these conditions then South Wales Police would then automatically withdraw their objection.

South Wales Police request that the opening hours be altered to the following due to the premises being within a residential area:

Sunday to Thursday 08:00 – 00:00 hours

Friday and Saturday 08:00 – 01:00 hours

With the supply of alcohol being:

Sunday to Thursday 08:00 – 23:30 hours

Friday and Saturday 08:00 – 00:30 hours

1. The function room within the premises can only be hired out by members of the club for pre-booked events only.
2. No alcohol shall be sold or supplied otherwise than to:



- (a) A member of the said club who has been a member for at least 2 days before his/her admission
  - (b) A guest of such member bona fide entertained by him at his expense
3. No alcohol shall be sold for consumption off the premises except to a member in person.
  4. SIA registered door staff will be employed at a rate of 1 per 100 customers on a Friday and Saturday after 21:00 hours at all pre booked functions.
  5. At all other times, SIA registered door supervisors will be employed at the premises in accordance with a written risk assessment carried out by the Premises. A copy of the risk assessment will be maintained for 12 months and be made available to the Police immediately upon request.
  6. A register of door supervisors will be kept at the premises. The register shall contain the full name and SIA registration number of each door supervisor, stating the start and end duty times from each door supervisor. The register will be kept for a minimum of 12 months and will be made available to a Police employee on request.
  7. When SIA registered door supervisors are employed at the premises they will utilise at least one body worn video device. Any such device will be capable of recording both audio recordings and visual images. The recordings will be kept for a minimum of 31 days and will be produced to a Police employee in a readily playable format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.
  8. On those days when SIA registered door supervisors are employed at the premises, the manager of the premises will ensure that an adequate system for measuring the number of patrons in the premise is used such as clicker devices. Numbers of patrons on the premises will be recorded hourly in the door supervisor log book.
  9. SIA Licensed door staff shall each carry an internal radio to allow communication between themselves and management.



10. SIA registered door staff will ensure the dispersal of all patrons at the end of the trading day.
11. Control of door access to be maintained at all times.
12. Music to cease 30 minutes before the sale of alcohol ceases with the exception of background music.
13. No amplified music to be played on external areas.
14. No customers shall be allowed to leave the premises while in possession of any open drinking vessel or open glass bottle, whether empty or containing any beverage.
15. All staff involved in the sale of alcohol shall be trained to record refusals of sales of alcohol in a refusals log (whether written or electronic)
16. No performance of striptease, lap dancing, entertainment of a sexual nature or similar entertainment will be permitted on the premises. All persons to be decently attired at all times.
17. Children under the age of 18 are only allowed in the premises if attending a family function and must be accompanied by an adult and under their control. Save for supervised "children only" functions where only soft drinks are sold.
18. Notices shall be placed within the premises reminding patrons and members to leave the premises quietly in view of the residential nature of the area.

If you wish any further information then please contact Police Licensing Officer Michael Stone at the Cardiff Bay Police Station ☎ 02920 633421.



Date: 1<sup>st</sup> June 2023

POLICE LICENSING OFFICER

SERGEANT

AGREED

Acting CHIEF INSPECTOR 2107

SWYDDOGOL – OFFICIAL

Yours faithfully,

Chief Inspector

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi. South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



# **APPENDIX E**

## **Neighbourhood Services (Pollution) Representation**

## Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

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**From:**  
**Sent:** 01 June 2023 14:49  
**To:**  
**Cc:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Licence application for Lyndon Social Club 109-111 Clare Road

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good Afternoon,

I have reviewed the application and I have concerns in regard to public nuisance as this is a residential area, my concerns are especially for the residential properties to the rear of the premises.

On the grounds of prevention of public nuisance, we request that if the licence is granted, then it is with varied hours as follows:

**Hours premises are open to the public:**

Sunday to Thursday 08:00 to 01:00

Friday to Saturday 08:00 to 01:30

**Section 15. Supply of alcohol:**

Sunday to Thursday 08:00 to 00:30

Friday to Saturday 08:00 to 01:00

**Sections 7, 10 (live music), 11 (recorded music), 13(similar):**

Sunday to Thursday 23:00 to 00:30

Friday to Saturday 23:00 to 01:00

The above hours (Section 7, 10, 11 & 13) are not permitted prior to approval by the Local Authority of an acoustic report and implementation of any noise mitigation measures as reported by a qualified acoustic consultant. The report should ensure that noise from the above-mentioned regulated entertainment does not adversely affect the neighbouring residents.

**Section 14. Late night refreshment:**

Sunday to Thursday 08:00 to 00:30

Friday to Saturday 08:00 to 01:00

On the grounds of prevention of public nuisance, we request that the following conditions are added to the licence:

1. All windows and doors will remain closed from 21:00 and 09:00 (other than to allow access/egress in an emergency).
2. All windows and doors of the premises will remain closed (other than to allow access/egress) during performances of regulated entertainment.
3. The movement of bins and rubbish will not be undertaken between 21:00 hours and 09:00 hours in order to avoid potential disturbance.
4. No deliveries or collections relating to licensable activities at the premises will take place between the hours of 21:00 and 09:00.

5. There will be strategically placed legible notices to be displayed at entrances/exits, requesting the public to respect the needs of nearby residents and to leave the premises and area in a quiet and respectful manner.
6. *External noise monitoring shall be undertaken by Staff, management or Committee members during all performances of any entertainment. A written record of the times; persons undertaking the checks and noise levels obtained (whether measured subjectively or objectively) shall be kept at the Club.*
7. *The access/egress doors to the premises should incorporate a double door system*

It is the authorities position that we are objecting to the above application on the grounds of prevention of public nuisance however this objection can be overturned should the applicant agree to the above conditions.

Please let me know if you would like to discuss these conditions further.

Best regards,



**| Neighbourhood Services Officer** (She/Her) [Why I use pronouns](#)

Shared Regulatory Services / Gwasanaethau Rheoliadol a Rennir  
Bridgend, Cardiff and the Vale of Glamorgan / Pen-y-bont ar Ogwr, Caerdydd a Bro  
Morgannwg  
Phone / Ffôn:  
Email /

# **APPENDIX E**

## **Other person Representation**



## Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

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**From:**  
**Sent:** 17 May 2023 09:27  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Representation

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good morning,

I see on the premises on 109-111 Clare road, Grangetown, Cardiff, CF11 6QR the license application for sale alcohol and regulated entertainment. I see the late opening time Sunday - Thursday is 00:30 and Friday, Saturday 01:30. We're leaving behind the premises and I'm not happy at all about the late time live or recorded music or anything which is make a loud noise. Anyway I'm not happy about this because I'm always passing by the premises with my young kids and I know they will sell alcohol day and night and they can drink outside of the property. I wish a pub wouldn't open at all near my house.

Kind regards

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CARDIFF COUNCIL  
CYNGOR CAERDYDD

Agenda Item CO.

LICENSING SUB-COMMITTEE: 28 June 2023

Report of the Head of Regulatory Services

Application for Premises Licence - Variation

Application No: 086078

Name of Premises: Greek Village, 21 Caroline Street, Cardiff, CF10 1FG

Ward: Cathays

## 1. Application

1.1 An application to vary a Premises Licence has been received from Greek Village 1 Limited in respect of Greek Village, 21 Caroline Street, Cardiff, CF10 1FG.

1.2 The applicant has applied for the following:

(1) Description of the nature of the variation (as stated by applicant):

*“Restaurant and take away of Greek food as per attached plan. There will be no change to the hours during which the premises is currently permitted to sell alcohol”.*

(2) The application proposes the following:

i) To permit the provision of late night refreshment (indoors) during the following hours:

Friday to Sunday: 23:00 to 04:00 hours

ii) To amend the opening hours on Friday to Sunday from 11:00 to 04:00 hours.

## 2. Current Licence

2.1 The current Premises Licence permits the following:

(1) Unless otherwise indicated the premises may currently be open to the public during the following hours and for any hours consequential to the non-standard timings:

Monday to Sunday: 11:00 to 23:00 hours

(2) The sale by retail of alcohol for consumption on and off the premises:

Monday to Sunday: 11:00 to 22:30 hours

1.3 A site map showing the premises and a current plan of that premises can be found in **Appendix A**.

## 2. Promotion of Licensing Objectives

2.1 The conditions proposed by the applicant to meet the licensing objectives are attached to the report and can be found in **Appendix B** along with a copy of the current licence conditions.

### **3. Relevant Representations**

- 3.1 A representation has been received from South Wales Police A copy of the representation can be found attached as **Appendix C**.
- 3.2 A representation has been received from Neighbourhood Services (Shared Regulatory Services). A copy of the representation can be found attached as **Appendix D**.
- 3.3 A representation has been received from the Senior Licensing Enforcement Officer. A copy of this representation can be found attached as **Appendix E**.

### **4. Legal Considerations**

- 4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives, which are:

Prevention of crime and disorder  
Public Safety  
Prevention of Public Nuisance  
Protection of Children from Harm

- 4.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.
- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

- 4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

### **5. Issues for Discussion**

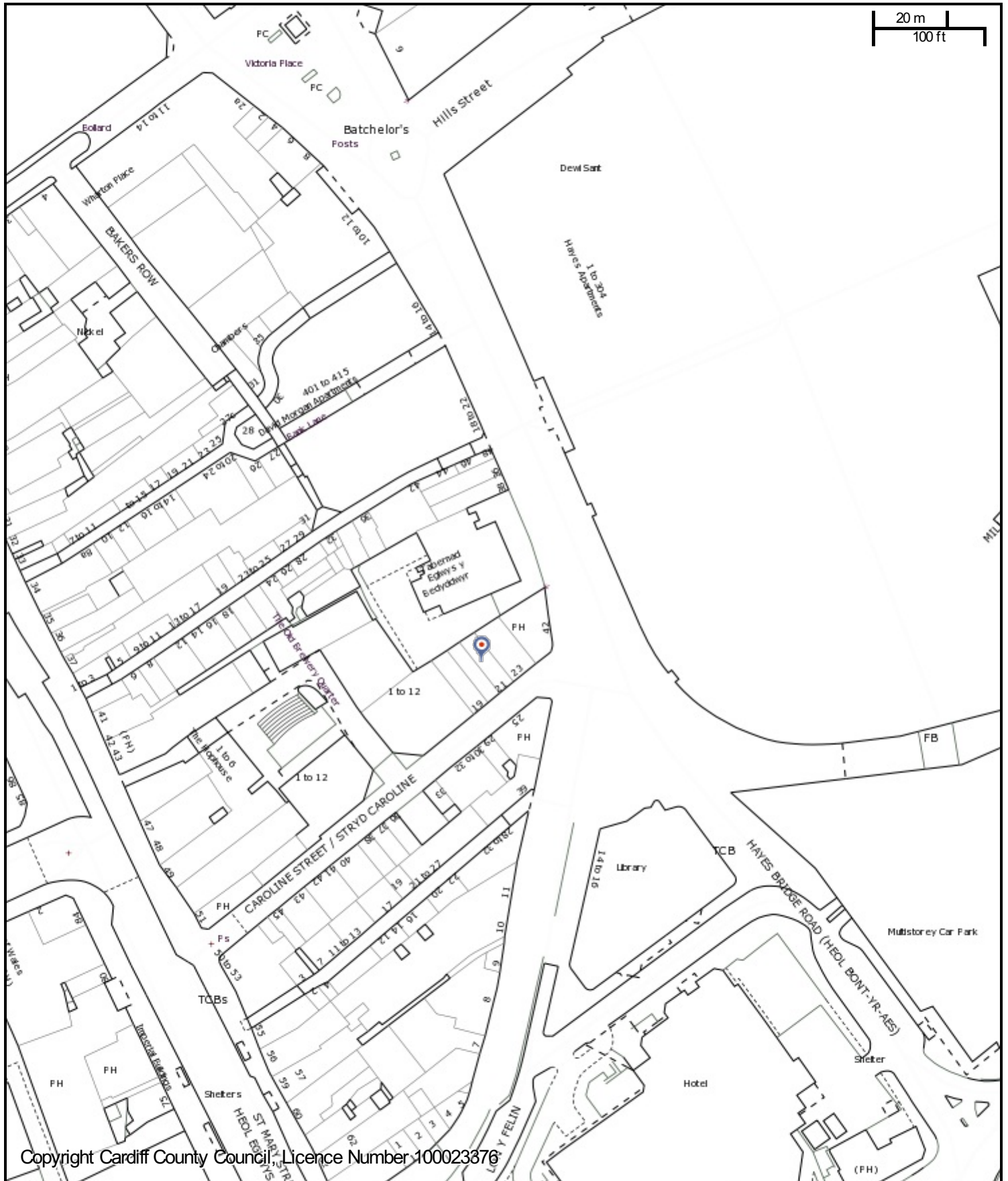
- 5.1 The application should be determined and the appropriateness of any conditions on the licence needs to be discussed.

**Helen Picton**  
**Regulatory Services**

**13<sup>th</sup> June 2023**

# **APPENDIX A**

## **Site Map and Plan**



CHIEF EXECUTIVE

Neuadd y Sir, Glanfa'r Iwerydd  
CAERDYDD CF10 4UW  
Tel: 029 20872088

County Hall, Atlantic Wharf  
CARDIFF CF10 4UW  
Tel: 029 20872087

**Cyngor Caerdydd**

**Cardiff Council**



**Title**

Scale: 1:1417

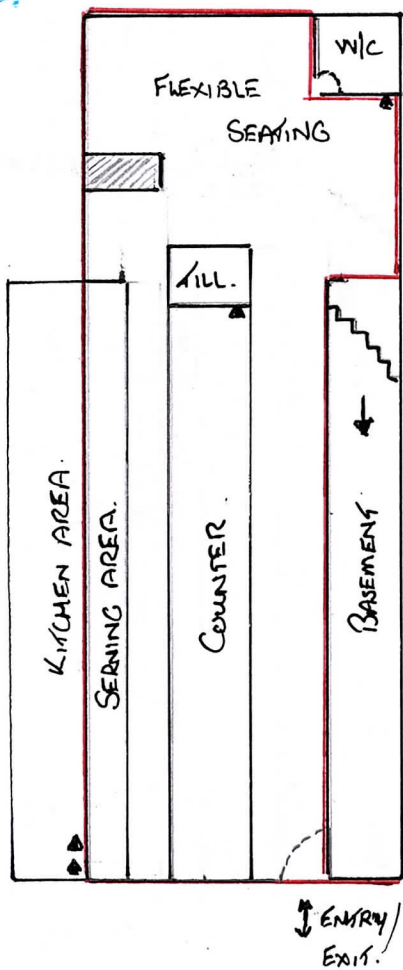
Date: 12/6/2023 at 16:15 PM

Coordinates:

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**Ordnance Survey 100023376 (2014).**



SOUNLIKE LTD  
 21 CAROLINE STREET  
 CARDIFF  
 CF10 1FG.

- LICENSABLE AREA.
- ▲ FIRE EXTINGUISHER.

# **APPENDIX B**

## **Operating Schedule and Current Conditions**



Continued from previous page...

I have enclosed the relevant part of the premises licence

**Section 16 of 18**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

TO PROMOTE ALL FOUR LICENSING OBJECTIVES WE WILL MAINTAIN:

STRONG MANAGEMENT CONTROLS AND EFFECTIVE TRAINING OF ALL STAFF SO THAT THEY ARE AWARE OF THE PREMISES LICENSE CONDITIONS AND THE REQUIREMENTS TO MEET THE FOUR LICENSING OBJECTIVES WITH PARTICULAR ATTENTION TO:

- A) NO SALE OF ALCOHOL TO UNDER AGE PEOPLE
- B) NOT TO PERMIT DRUNK AND DISORDERLY BEHAVIOUR IN AND AROUND THE PREMISES
- C) VIGILANCE IN PREVENTING THE USE AND SALE OF ILLEGAL DRUGS IN THE RETAIL AREA
- D) NOT TO PERMIT VIOLENT AND ANTI-SOCIAL BEHAVIOUR
- E) NOT TO PERMIT HARM TO ANY MINORS

THE OPERATING SCHEDULE PROVIDING THE HOURS OF OPERATION AND LICENSABLE ACTIVITIES WILL BE TAUGHT TO ALL STAFF

THE DESIGNATED PREMISE SUPERVISOR WILL BE IN DAY TO DAY CONTROL OF THE PREMISES , AND WILL PROVIDE PROPER TRAINING FOR STAFF ON THE PROVISIONS OF THE LICENSING ACT

A CCTV SYSTEM IS INSTALLED BOTH INSIDE AND OUTSIDE THE PREMISES

AS A LICENSED PREMISES THE STAFF ARE WELL AWARE OF THE NEED TO CARRY OUT ITS FUNCTIONS AND OPERATE THE BUSINESS WITH THE PURPOSE OF PROMOTING THESE OBJECTIVES. THE APPLICANT PROMISES TO SUPPORT THESE OBJECTIVES THROUGH THEIR OPERATING SCHEDULES AND OTHER MEASURES (INCLUDING STAFF TRAINING AND QUALIFICATIONS, POLICIES AND STRATEGIC PARTNERSHIPS WITH OTHER AGENICIES)

b) The prevention of crime and disorder

CCTV IS INSTALLED BOTH INSIDE AND OUTSIDE THE PREMISES IN ORDER TO ADDRESS THE PREVENTION OF CRIME OBJECTIVE

A CLEAR AND LEGIBLE NOTICE OUTSIDE THE PREMISES INDICATING THE NORMAL HOURS UNDER THE TERMS OF THE PREMISES LICENCE DURING WHICH LICENSABLE ACTIVITIES ARE PERMITTED

PREVENTION AND VIGILANCE ON ILLEGAL DRUG USE AT THE PREMISES AREA

STAFF WILL BE WELL TRAINED TO ENSURE THAT CUSTOMERS USE THE PREMISES IN AN ORDERLY AND RESPECTFUL MANNER AND PREVENT DRINKING ALCOHOL IN THE VICINITY OF THE PREMISES

c) Public safety

INTERNAL AND EXTERIOR LIGHTING FIXED TO PROMOTE THE PUBLIC SAFETY OBJECTIVE

WELL TRAINED STAFF ADHERENCE TO ENVIRONMENTAL HEALTH REQUIREMENTS

A LOG BOOK OR RECORDING SYSTEM SHALL BE KEPT ON THE PREMISES IN WHICH SHALL BE ENTERED PARTICULARS OF INSPECTIONS MADE;THOSE REQUIRED TO BE MADE BY STATUTE;AND INFORMATION COMILED TO COMPLY WITH ANY PUBLIC SAFETY CONDITION ATTACHED TO THE PREMISES LICENSE THAT REQUIRES RECORDINBG OF SUCH INFRMATION. THE LOG BOOK SHALL BE KEPT AVAILABLE FOR INSPECTION WHEN REQUIRED BY PERSONS AUTHORISED BY THE LICENSING ACT 2003 OR ASSOCIATED LEGISLATION.

ALL PARTS OF THE PREMISES INCLUDING LIGHTING, ELECTRICAL AND OTHER INSTALLATIONS WILL BE MAINTAINED AT ALL TIMES IN GOOD ORDER AND SAFE CONDITION

d) The prevention of public nuisance

NOISE REDUCTION MEASURES TO ADDRESS THE PUBLIC NUISANCE OBJECTIVE

PROMINENT CLEAR AND LEGIBLE NOTICE WILL BE DISPLAYED REQUESTING CUSTOMERS TO RESEPECT THE NEEDS OF NEARBY RESIDENTS AND TO LEAVE THE AREA QUIETLY

DELIVERIES OF GOODS NECESSARY FOR THE OPERATION OF THE BUSINESS WILL BE CARRIES OUT AT SUCH TIMES AND IN

*Continued from previous page...*

SUCH A MANNER PREVENT NUISANCE AND DISTURBANCE TO NEARBY RESIDENTS  
THE APPLICANT WILL ENSURE STAFF ALSO CONDUCT THEMSELVES IN SUCH A MANNER AS TO AVOID CAUSING NOISE AND DISTURBANCE TO NEARBY RESIDENTS  
CUSTOMERS WILL BE ASKED NOT TO LOITER TALKING IN THE STREET OUTSIDE THE PREMISES  
CUSTOMERS WILL NOT BE ADMITTED TO THE PREMISES BETWEEN THE HOURS OF 11.00PM AND 04.00AM

e) The protection of children from harm

NO ALCOHOL IS BEING SERVED AFTER 11.00PM AND THE APPLICANT WILL ENSURE THAT ANY CHILD VISITING THE PREMISES FOR LATE NIGHT TAKEAWAY CAN ONLY DO SO IF ACCOMPANIES BY AN ADULT

**Section 17 of 18**

**NOTES ON REGULATED ENTERTAINMENT**

## ANNEXES: CONDITIONS

**Annex 1 - Mandatory Conditions****Mandatory conditions where licence authorises supply of alcohol**

- (1) No supply of alcohol may be made under the premises licence-
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.

**Mandatory conditions where licence authorises supply of alcohol for consumption on the premises**

1.
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
    - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3. The responsible person must ensure that-
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."
4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the

## ANNEXES: CONDITIONS continued ...

permitted price.

5. For the purposes of the condition set out in paragraph 1-

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula-

$$P = D + (D \times V)$$

where-

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994

6. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Mandatory Condition: door supervision**

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of that Act.

(2) But nothing in subsection (1) requires such a condition to be imposed-

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c. 12) (premises with premises licences authorising plays or films), or

(b) in respect of premises in relation to-

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

(3) For the purposes of this section-

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and which is licensable conduct for the purposes of that Act (see section 3(2) of that Act) and

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

### **Annex 2 - Conditions consistent with the operating schedule**

1. A CCTV system shall be installed to a standard agreed with South Wales Police. It shall be maintained and operated at all times the premises are open to the public. The system shall cover all internal areas to which the public have access (excluding toilets), including entrances and exits. The images shall be kept for a minimum of 31 days and the images shall be produced to a Police employee in a readily playable format immediately upon request when the premises are open to the public and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

2. There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during all trading hours.

## ANNEXES: CONDITIONS continued ...

3. An incident book shall be kept at the premises and maintained on site for a period of twelve months. It shall be made available on request to a police employee, and will record the following:
- All crimes reported to the venue
  - Any complaints received (of a Criminal or Licensing nature)
  - Any incidents of disorder
  - Any refusal of the sale of alcohol
  - Any visit by a representative of a relevant authority or a member of the emergency services.
  - Any failures of the CCTV system.
4. On days considered to be major events in the City Centre i.e. sporting events or pop concerts in the Principality Stadium, all drinks are to be dispensed in non-glass vessels.
5. Signs will be placed at the exit requesting customers to leave quietly due to the local proximity of residential accommodation within the area.
6. Alcohol will only be served to persons as an ancillary to food.
7. All off sales of alcohol will be served in non-glass vessels.
8. The sale of alcohol for consumption off the premises will be limited to an area agreed with the Cardiff Council's Highway department; this area to close by 21:00 hours each day.
9. If the premises operates beyond 23:00 hours then a minimum of One SIA door registered door staff will be employed on the premises from 23:00 hours to close. A record of door staff employed at the premises shall be kept. It shall keep a record of the name and SIA number of staff. It will detain the date and time each member of staff commenced their duty and the time they finished. The record will hold details for at least one year and be made available to authorised members of South Wales Police upon request.
10. No unaccompanied children will be permitted in the licensed restaurant area after 21:00hrs.
11. Alcohol may be delivered by a third party carrier when purchased with food. The licence holder will specify that all deliveries require an adult signature or copy of photographic evidence. The carrier will obtain the adult recipient's signature or copy of photographic evidence and provide the licence holder with a printed or electronic copy. Recipients must be at least 18 years of age.
12. All staff will be fully trained in their responsibilities with regard to the sale of alcohol, and will be retrained every six months, with recorded training records kept for inspection.
13. The DPS will keep an up to date DPS Authorisation sheet which will show the list of staff members who have been given the authority to sell alcohol on the premises.
14. Staff will be trained to be alert to any potential danger to customers and react accordingly. If they are unable to quickly defuse the situation without risk to customer or staff, then they are instructed to call the police
15. An on -site accident book will be in operation to record any accident/ injury incurred on the premises. This document will be retained for inspection by the store for a period of three years.
16. Customers will be reminded by way of a notice at the entrance/ exit door to please leave the premises quietly and have consideration for any neighbouring residential properties, when leaving late in the evening.
17. Only photographic ID is accepted (passport, driving licence, proof of age card with PASS hologram, or military ID). Anyone who appears to be under the age of 25 is challenged to provide ID. If the customer is unable to provide identification then no sale is made. No ID no sale.
18. Challenge 25 POS will be on display in the store.
19. Any staff member who may be under the age of 18 must call a senior staff member to take over the sale and complete the transaction.
20. If it is known that a customer intends to purchase alcohol to provide to minors then that sale will be refused. All refused sales will be recorded in a refusals book, which will be made available for inspection by Police or Licensing Officers of the council on request.

**Helen Picton**  
**Shared Regulatory Services**

12 August, 2020

# **APPENDIX C**

## **South Wales Police Representation**

## Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

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**From:**  
**Sent:** 07 June 2023 07:23  
**To:**  
**Cc:**  
**Subject:** FW: Licensing Act 2003: Application to vary a Premises Licence - Greek Village, 21 Caroline Street, Cardiff, CF10 1FG  
**Attachments:** Variation- Greek Village 21 Caroline Street Cardiff CF10 1FG.pdf; Greek Village Variation.523.pdf; Greek Village Decision Notice.pdf

**\*\*\* Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

**Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddyliwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. \*\*\***

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good Morning,

Further to my below email yesterday, SWP will also be objecting under the Licensing Objectives; primarily the Prevention of Crime and Disorder and Public Safety. The premise in question is situated - and aims to operate within - an area which attracts a high level of late night revellers; the vast majority of which are under the influence of alcohol at the times in which this applicant seeks to operate. This unfortunately leads to a high number of incidents of violence and disorder and, as such, SWP do not feel that the measures put forward by the applicant are sufficient in upholding and promoting the above Licensing Objectives.

Kind regards,

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**From:**

**Sent:** Tuesday, June 6, 2023 11:16 AM

**To:**

**Cc:**

**Subject:** FW: Licensing Act 2003: Application to vary a Premises Licence - Greek Village, 21 Caroline Street, Cardiff, CF10 1FG

Good Morning,

South Wales Police object to the grant of this Premise License Variation to extend the hours of Late Night Refreshment for the premise Greek Village on Caroline Street. The reasons for the objection are as follows:

- The location of this premise is situated in the 'Red Zone' within the CIP and in an area of already high saturation of late night takeaway premises.
- South Wales Police have met with the applicant and discussed the proposals – at no time did SWP feel that any licensing conditions offered would be sufficient in upholding and promoting the licensing objectives, nor did we feel that the application presented was of an 'exceptional standard' in order to circumvent the CIP.

I am in the process of preparing the evidential bundle that will be submitted to the committee should this matter go to a hearing and I will forward this on once completed.

Any questions/queries please get in touch.

Many thanks



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**From:**  
**Sent:** 08 June 2023 14:50  
**To:**  
**Cc:**  
**Subject:** RE: Greek Village Caroline Street Variation

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.  
**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good afternoon,

Apologies, my previous email should have read as follows:

A further point of clarification to my previous objection email; the applicant has verbally proposed a terminal hour of 0200hrs to other Responsible Authorities. Therefore, should this proposal be formally submitted by the applicant then South Wales Police would like to amend the below proposed condition to read as follows:

- *When customers are permitted to consume food on the premise past 23:00hrs, there will be a minimum of two SIA registered members of staff employed from 23:00hrs until the premise close.*

**In addition, South Wales Police request that the operating hours submitted within the premise licence application are reduced by 2 hours, from a 04:00hr close, to a 02:00hr close to all members of the public.**

Many thanks

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**From:**  
**Sent:** Thursday, June 8, 2023 2:07 PM  
**To:**  
**Cc:**

**Subject:** RE: Greek Village Caroline Street Variation

Good afternoon,

A further point of clarification to my previous objection email; the applicant has verbally proposed a terminal hour of 0200hrs to other Responsible Authorities. Therefore, should this proposal be formally submitted by the applicant then South Wales Police would like to amend the below proposed condition to read as follows:

- *When customers are permitted to consume food on the premise past 23:00hrs, there will be a minimum of two SIA registered members of staff employed from 23:00hrs until the premise closes at 02:00hrs.*

Many thanks,

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**From:**

**Sent:** Thursday, June 8, 2023 11:25 AM

**To:**

**Subject:** Greek Village Caroline Street Variation

Good Morning,

Further to my last email, South Wales Police wish to amend our position due to the recent communications between the applicant, their solicitor and consultations between the Licensable Authorities.

As such, South Wales Police still object to the grant of this Premise Licence Variation under the Cumulative Impact Policy and the Licensing Objective – The Prevention of Crime and Disorder.

However, should the sub-committee deem it appropriate to grant the above licence variation, then South Wales Police request that the following condition be added to the Premise Licence:

- *When customers are permitted to consume food on the premise past 23:00hrs, there will be a minimum of two SIA registered members of staff employed from 23:00hrs until close.*

Kind regards,

# **APPENDIX D**

## **Neighbourhood Services (Pollution) Representation**

## Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

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**From:**  
**Sent:** 08 June 2023 13:06  
**To:**  
**Subject:** FW: Licensing Act 2003: Application to vary a Premises Licence - Greek Village, 21 Caroline Street, Cardiff, CF10 1FG  
**Attachments:** Variation- Greek Village 21 Caroline Street Cardiff CF10 1FG.pdf; Greek Village Variation.523.pdf

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**Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddyliwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. \*\*\***

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good afternoon

The above application has been considered by this Responsible Authority for the Prevention of Public Nuisance, in essence the noise generated by customers accessing, queuing, consuming and leaving the premises during the requested varied hours 2300 – 0400 Friday – Sunday and this resulting in an intensification of noise impacts on residents living within the vicinity.

The premises is contained within the Cardiff Council Licensing Cumulative Impact Policy (CIP) area and considered a Red premises and certainly applies. The application as it stands is not exceptional as to rebut the presumption to refuse the application. The operating schedule fails to address to confidently address the noise generated from customers under the influence of alcohol queuing, entering, loitering and leaving the area well into the early hours of the morning, that being between 2300 – 0400 hours Friday – Saturday. The nature of this noise is notoriously difficult to regulate after the fact (once permitted) and so places more importance on the operators to Prevent the Public Nuisance with management, or not allowing the noise to be associated with their activity at all i.e not operating at those hours.

The operating schedule under Prevention of Public Nuisance highlights that members of the public will not access the premises during the licensable hours – following a site visit on 7 6 2023 we know that not be the case – what I believe is meant here is that they are not intended to remain of the premises for the consumption of food, customers will very much enter the premises though a single door, queue internally and collect before leaving. The seating area to the rear of the premises is to be blocked for access for members of the public to avoid them sitting and loitering.

It must be considered as the CIP that there are no recent complaints in the vicinity of Caroline Street associated with people noise; this metric alone does not support permitting the application. The concern remains that an

intensification of people queuing, entering, loitering and leaving the area the area without sufficient management does not promote the Licensing Objective of Prevention of Public Nuisance.

**It is on the above grounds that I object to application to vary the premises license for late night refreshment between 2300 – 0400 Friday – Sunday under the ground of Prevention of Public Nuisance and that is Red Premises on the CIP.**

During consultation period on site, the applicant and operator were verbally advised that submitted a more detailed management plan would need to be submitted and considered that manages queues, crowds and customers leaving the immediate vicinity. The applicant also verbally advised they would consider a earlier terminal hour of 0200 hours which I agree is a more favourable position. These two matters if agreed would result in the withdrawal of my objections.

I trust this of assistance.

# **APPENDIX E**

## **Licensing Enforcement representation**

## Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

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**From:**  
**Sent:** 08 June 2023 15:52  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** RE: Licensing Act 2003: Application to vary a Premises Licence - Greek Village, 21 Caroline Street, Cardiff, CF10 1FG

Good Afternoon,

In relation to the above application the Licensing Authority would wish to make the following representation.

In regard to the application to vary an existing premises licence, I wish to advise the licensing authority of Cardiff Council will be objecting to the application.

A Cumulative Impact Policy has been adopted for the City Centre area of Cardiff. The Licensing Authority has adopted the policy due to high levels of alcohol related crime and disorder, in the interests of public safety and the avoidance of nuisance. The Policy creates a presumption that applications for/Variations of premises Licences upon receipt of relevant representation will be refused unless the applicant can demonstrate the business will no longer have a negative effect on any of the licensing objectives.

The premises detailed above falls within the boundary of the of the Cumulative Impact Zone and an objection is submitted in respect of the prevention of crime and disorder and prevention of public nuisance Licensing Objectives.

The Authority Appreciates the this premises has operated as a small part sit down food /Takeaway where alcohol is offered. However the current variation application is a significant deviation from its current trading hours in terms of late night refreshment. The Cumulative impact assessment sets out in Table1 of chapter 8 broad premises descriptors and categories. Given the detail in the application and current premises layout this premises provides some sit down covers however would not appear to meet the true expectation of a restaurant in terms of the measures detailed in the restaurant criteria of the policy. It is also implied that the sit down seated area will be sectioned off during the later hours. As such given the nature of the application and the proposed terminal hour the assumption is the trade will relate to Take away and delivery only. The hours specified in that application also represent that of late night take away where opening hours for the public would be until 04.00hrs. Under the table 1 definitions this application would fall within the Red category Takeaway/fast food restaurant, for which none of the additional measures from table 2 could be adopted.

People leaving licensed premises often do not go straight home choosing instead to visit one of the many takeaways and fast food outlets in the City Centre, which is densely populated with late night refreshment premises, one of the most densely populated streets being Caroline Street. Takeaways and fast food outlets attract large numbers of intoxicated individuals which inevitably leads to problems of crime and disorder in and around those premises. With this in mind the Policy expects *Applicants to address the effects of the CIP in the Operating Schedule. They are expected to clearly demonstrate how the operation of the premises would not add to the negative cumulative impact experienced in the area..*

The street currently has a significant number of late night refreshment premises which in itself attracts significant numbers of people and with that associated crime and disorder and public nuisance. This and the increasing number of home delivery services have resulted in large congregations of delivery riders outside premises in the early hours of the morning. This individual premises is situated a close to residential units both on Caroline street and The Hayes apartment block. The intensification of a venue with 4am hours in this location along with an increase in delivery bikes and collections would likely result in significant increase in public nuisance in this vicinity. It is noted that some measures in the operating schedule have tried to mitigate this however they only relate to signage and staff requests. There appears to be little physical measures or management plans in order to sufficiently promote the licensing objectives and be considered an exceptional application under the policy.

Consequently the Licensing Committee will need to consider this application in line with Cardiff councils Cumulative impact policy.

Kind regards

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